

**FRIENDS OF NANTUCKET PUBLIC SCHOOLS  
STAFF INITIATED FUNDING**

**REQUEST FOR FUNDS**

**Date of Request:** \_\_\_\_\_ **Date of Event:** \_\_\_\_\_

**What event, program or item would you like the Friends to fund?**

---

---

---

**How will this event, program, or item enhance either your classroom, curriculum, or school? How many students will this affect:**

---

---

---

**How much will this cost in total?** \_\_\_\_\_

**How much of this do you request the Friends to fund:** \_\_\_\_\_  
*(Please complete page 2 of this form: Funding Request Budget Worksheet)*

**Requested by:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Date Approved by Faculty:** \_\_\_\_\_

**Prioritized/Approved by Building Administrator:** \_\_\_\_\_

*(Please refer to Staff Initiated Funding Guidelines for policies and procedures.)*

**FUNDING REQUEST BUDGET WORKSHEET**

Event, Program, Item: \_\_\_\_\_

<b>Travel Expenses:</b>	<b>Per Person</b>	<b># Students</b>	<b>#Chaperones</b>	<b>Total</b>
Ferry Tickets	_____	_____	_____	_____
Plane Tickets	_____	_____	_____	_____
Car/Van Rental	_____	_____	_____	_____
Bus Rental	_____	_____	_____	_____
Lodging	_____	_____	_____	_____
Food	_____	_____	_____	_____
Other Expense	_____	_____	_____	_____

**Total Travel:** \_\_\_\_\_

**Admissions:** \_\_\_\_\_

**Fees:** \_\_\_\_\_

**Purchase Cost:** \_\_\_\_\_

**Supplies:** \_\_\_\_\_

**Shipping:** \_\_\_\_\_

**Other Expenses:** \_\_\_\_\_

\_\_\_\_\_

**TOTAL EXPENSES:** \_\_\_\_\_

<b><u>Funding Resources:</u></b>	<b><u>Amount</u></b>
• School Budget	_____
• Student/Parent Contributions	_____
• Fundraising	_____
• Other Sources	_____
• FONPS	_____